

FACULTY ORIENTATION PROGRAM

ANNUAL AWARENESS PROGRAMMES ON CODE OF CONDUCT

Date-16/09/2022 Venue-LDV Block

Objective:

The objective of the Faculty Orientation Program was to provide new faculty members with essential information, resources, and support to facilitate their successful transition into their roles within the institution. The program aimed to familiarize new faculty with institutional policies, procedures, and expectations, as well as to introduce them to the mission, vision, and values of the organization. Additionally, the orientation program aimed to foster a sense of community and belonging among new faculty members and to equip them with the knowledge and tools necessary to excel in their academic and professional endeavors.

Report:

The Faculty Orientation Program was conducted on 16/09/2023. The program consisted of a comprehensive schedule of orientation sessions, workshops, meetings, and activities designed to introduce new faculty members to various aspects of the institution and their roles within it. The sessions covered a wide range of topics, including:

Introduction to the Institution: Overview of the institution's history, mission, vision, values, organizational structure, and strategic priorities.

Policies and Procedures: Review of institutional policies, procedures, and guidelines related to academic affairs, governance, research, ethics, diversity, inclusion, and student affairs.

Academic Programs and Curriculum: Introduction to academic programs, courses, curriculum design, teaching methodologies, assessment practices, and academic support services available to students.

Research and Scholarship: Overview of research opportunities, funding sources, research ethics, intellectual property rights, publication guidelines, and support services for faculty research.

Student Support Services: Introduction to student support services, including advising, counseling, career services, disability support, and academic accommodations.

Technology and Resources: Orientation to campus facilities, technology resources, library services, learning management systems, and other academic resources available to faculty.

Professional Development: Overview of professional development opportunities, faculty mentoring programs, workshops, conferences, and resources for advancing teaching, research, and service activities.



Additionally, the orientation program included opportunities for new faculty members to meet with department chairs, colleagues, administrators, and support staff, as well as to participate in networking events, campus tours, and social activities to facilitate relationship-building and community engagement.

Outcome of the Program:

The Faculty Orientation Program achieved several outcomes:

Increased Awareness and Understanding: New faculty members gained a comprehensive understanding of the institution's mission, vision, values, policies, procedures, and expectations, which will enable them to navigate their roles more effectively and make informed decisions.

Enhanced Integration and Engagement: Participants had the opportunity to connect with colleagues, department chairs, administrators, and support staff, fostering a sense of community, collaboration, and belonging within the institution.

Improved Preparedness and Confidence: New faculty members acquired the knowledge, resources, and support necessary to excel in their academic and professional endeavors, increasing their confidence and preparedness to fulfill their roles effectively.

Facilitated Transition: The orientation program facilitated a smooth transition for new faculty members into their roles within the institution, reducing stress, uncertainty, and adjustment challenges commonly associated with starting a new position.

Promoted Professional Development: Participants were introduced to a wide range of professional development opportunities, resources, and support services available to enhance their teaching, research, scholarship, and service activities.

Overall, the Faculty Orientation Program was successful in achieving its objectives of orienting new faculty members to the institution, fostering community engagement, and facilitating their successful transition into their roles. Participants expressed satisfaction with the program and indicated that they felt well-equipped and supported to begin their academic careers at the institution.







ग्वालियर (नईदुनिया प्रतिनिधि)। समाजवाद समता के वर्शन पर आधारित भारतीय विचार है, जो लोकतंत्र में ही संभव है। इस दृष्टि से लोकतंत्र व समाजवाद एक-दूसरे के पूरक हैं। मानविकी के अंतर्गत इस विषय का अध्ययन एक सचेतन नागरिक बनाने के लिए जरूरी है। यह बात आइटीएम श्रुनिवसिटी के फाउंडर चांसलर रमाशंकर सिंह ने फैकल्टी के 15 दिवसीय ओरिएंटेशन प्रोग्राम को संबोधित करते हुए कही।

उन्होंने कहा कि गांधी के विचारों से

सभी को प्रेरणा लेनी चहिए। मानविकी से सर्वाधित विषयों के शोध व अध्यन विश्वविद्यालयों को प्रतिष्ठा मिलती हैं। दुर्भाग्य से विश्वव के शीर्ष 200 विश्वविद्यालय में भारत के एक भी विश्वविद्यालय में भारत के एक भी विश्वविद्यालय को मानविकी अध्ययन के लिए स्थान नहीं मिला। इस मौके पर प्रो, आनंद कुमार, प्रो, चासलर डा. दौलत सिंह चौहान, डा. आलोक वाजपेयी, चासलर रुचि चौहान, वाइस चासलर डा. एसएस भाकर एवं जयंत सिंह तोमर आवि मौजूद रहे।





पत्रिका 🗩 🔱 रिपोर्टर

ग्वालियर, समाजवाद समता के दर्शन पर आधारित भारतीय विचार है, जो लोकतंत्र में ही संभव हैं। इस हिंद्र से लोकतंत्र व समाजवाद एक दूसरे के पूरक हैं। मानविकी के अन्तर्गत इस विचय का अध्ययन एक संवेतन नागरिक बनने के लिए जरूरी हैं। यह विचार आइटीएम यूनिवर्सिटी

ग्वालियर के फाउंडर चांसलर एमाशंकर सिंह ने ने ओरिएंटेशन प्रोमाम के दौरान कही। यह कार्यक्रम यूनिवर्सिटी के गांधियन स्कूल आफ इंमोकेसी एंड सौशिलाज्म की ओर से आयोजित हुआ। रमाशंकर सिंह ने कहा कि भारत ने सत्याग्रह और सिवनय अवज्ञा गांधी जी से सौखी। लोगों के मन का डर उन्होंने निकाला। चरखे के जिर्थे ध्यान को कैसे उत्पादक बनाया जाये यह गांधीजी ने ही सिखाया। परिचर्चा सत्र में प्रो. आनंद कुमार, प्रो चांसलर डा. दौलत सिंह वौहान, डॉ आलोक वाजपेयी ने अपने विचार रखे। कार्यक्रम में यूनिवर्सिटी की चांसलर रुवि सिंह वौहान उपस्थित रहीं। अध्यक्षता वाइस चांसलर डॉ एसएस भाकर ने की।





COMMITTEE CONSTITUTED FOR THE CONDUCTION OF ORIENTATION PROGRAM

To ensure the successful execution of the orientation programs for newly admitted students at ITM University Gwalior, a dedicated committee has been established. This committee is tasked with the critical responsibility of overseeing all aspects of the orientation process. The primary goal of the committee is to facilitate a seamless and engaging introduction for the incoming students, helping them acclimate to university life and understand the resources and opportunities available to them.

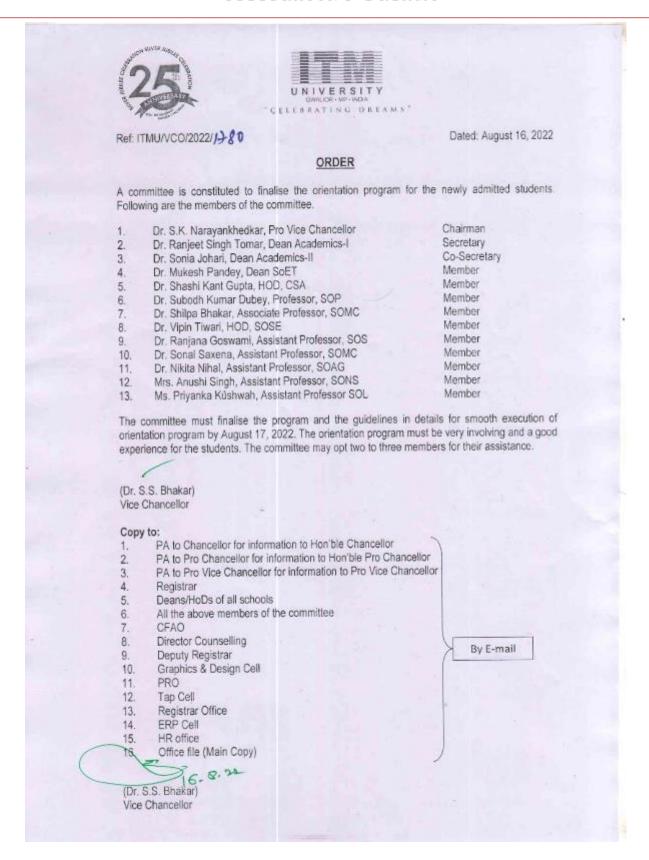
The orientation programs are scheduled to commence on August 17, 2022, and will span several days, each designed to address different facets of student life and academic expectations. The committee's role encompasses a wide range of activities, including the planning and development of the orientation curriculum, logistical coordination for events and sessions, and the organization of various activities aimed at fostering a sense of community among new students.

Key responsibilities of the committee include:

- **Program Planning and Development:** Crafting a comprehensive and informative agenda that covers essential topics such as academic regulations, campus facilities, student services, and extracurricular opportunities.
- Logistical Coordination: Arranging venues for the orientation sessions, scheduling and managing the use of facilities, coordinating with speakers and facilitators, and ensuring that all necessary resources and materials are available.
- **Communication and Outreach:** Effectively communicating with newly admitted students to provide them with timely information about the orientation schedule, required preparations, and what they can expect during the program.
- **Feedback and Evaluation:** Implementing mechanisms to gather feedback from participants regarding the orientation experience and using this information to make improvements for future programs.

The committee's work is crucial in ensuring that the orientation not only runs smoothly but also meets the needs and expectations of the new students, setting a positive tone for their academic journey at ITM University Gwalior.







ORIENTATION PROGRAM CONDUCTED BY SCHOOL OF ENGINEERING AND TECHNOLOGY

August 22-24, 2022

The School of Engineering and Technology conducted an extensive orientation program from August 22 to August 24, 2022, aimed at integrating new students and faculty into the academic community. The three-day event featured a comprehensive introduction to the School's vision and academic structure, guided campus tours, and detailed sessions on academic policies and procedures. Faculty members participated in workshops focused on teaching and research, while students attended sessions on academic skills and career planning. The program also included departmental meetings, networking opportunities, and a feedback session to address participants' questions and gather suggestions for future improvements.

Orientation Program Committee- 2022

Date- 22-24, August, 2022

Coordinator- Mrs. Nidhi Dandotiya

S.NO	Committee Name	Faculty Name	
1	Anchor	Students/Dr. Vani Agarwal	
2	Venue & Stage	Dr. Anand Pandey (Coordinator)	
	Management	Mr. Praveen Gupta	
	170	Mr. Shiv Kumar	
		Mrs. Chhavi Sharma	
3	Discipline Committee	Dr. Sanjay Jain (Coordinator)	
		Mr. H.N verma	
		Mr. Rahul Yadav	
		Dr. Bodhi Chakraborty	
4	Game/Open Mic/	Mrs. Geetanjali Surange (Coordinator)	
	Senior Interaction	Dr. Pallavi Khatri	
		Mrs. Kirti Shrivastava	
		Mr. Laxman Singh	
5	Kit Committee	Mrs. Harshita Chaurashiya (Coordinator)	
	New Port and Control of the Control	Mr. Prem	
		Mr. Rajendra	
		Mr. Sandeep	
6	Technical Committee	Mr. Brajesh Shrivas(Coordinator)	
		Mr. Vipin	
		Mr. Amir Khan	
7	News/Report	Ms. Manisha Verma	



Dr. Shashi Kant Gupta HoD , CSA





Picture-1: Orientation Program-2022



Picture-2: Orientation Program-2022



Picture-3: Orientation Program-2022





To,

Hon. Vice Chancellor

REPORT OF ITM UNIVERSITY ORIENTATION PROGRAMME 2022

Sir,

Committee was constituted on 16th August 2022 to finalise the orientation program for the newly admitted students.

Meeting was held on 17th August 2022 to finalise the detailed sessions and the minute-tominute programme of the "ITM University Orientation Programme 2022' is attached.

The committee recommends organizing a three days Orientation Programme as

	10 AM to 12 noon	2 PM to 5 PM		
Day 1	University level in Ustad Allauddin Khan Auditorium	Cultural activities and other ice breaking activities in Ustad Allauddin Khan Auditorium		
Day 2	University level in Ustad Allauddin Khan Auditorium	Sports and Yoga activities on Ground		
Day 3	School/Department level in Ustad Allauddin Khan Auditorium	C0-curricuar activities		

The following dates are recommended for the orientation programs of various schools

No	Dates in 2022	Schools	Hall Incharge and Coordinator
1	22, 23, 24 August	CSE and CSA	HoD Computer and Prof. Sanjay Jain
2	25, 26, 27 August	SoM	HoD Management and Dr. Vinay
3	29, 30, 31 August	SoNS and SoP	Dean SoNS, Dean SoP, Prof. Subodh Dubey and Ms. Anushi Singh
4	6, 7, 8 September	SoE1, SoL and SoS	Dean Sol.T. Dean Sol., Dean SoS. Dr. R. S. Rajput, Dr. Ranjana and Mr. Priyansh Samadhiya
5.	10, 11, 12 October	SoAG	Dean SoAg and Dr. Nikita Nihal

Dean of the school and the Hall incharge will ensure to follow the schedule of 3 days.

Dr. S. K. Narayankhedkar

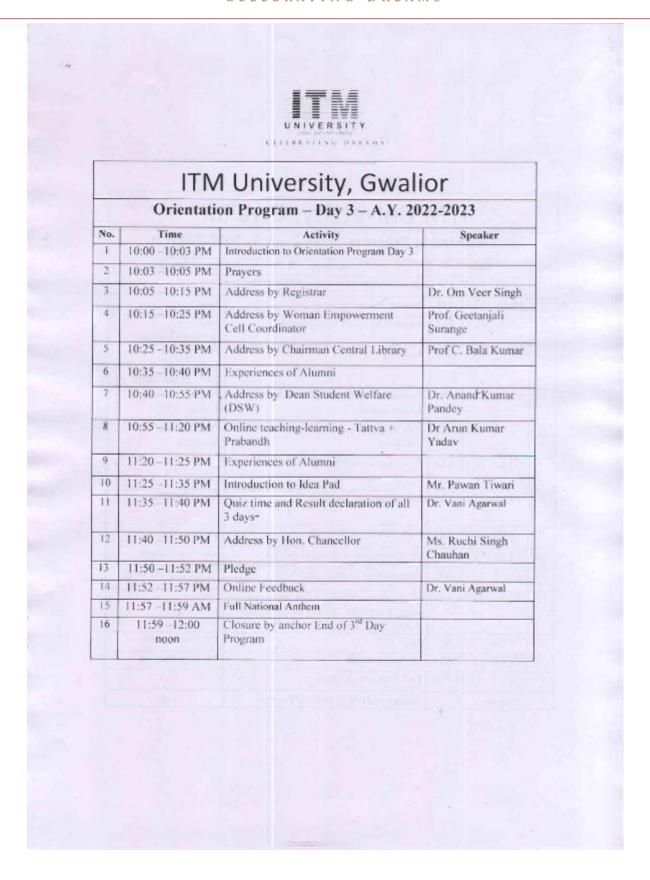


Orientation Program – Day 1 – A.Y. 2022-2023			
No.	Time	Activity	Speaker
1	10:00 -10:03 AM	Introduction to Orientation Program Day 1	
2	10:03 -10:05 AM	Prayers	Video
3	10:05 -10:10 AM	Slider of officials and Advisory committee	Video
4	10:10 - 10:25 AM	Short video on ITM University	Video
5	10:25 10:35 AM	Welcome address by Hon, Vice Chancellor	Prof. S. S. Bhakar
6	10:35 -11:15 AM	Address by Chief Guest	
7	11:15 -11:20 AM	Experiences of Alumni	
8	11:20 -11:50 AM	Address by Hon. Pro Chancellor	Dr. Daulat Singh Chauhan
9	11:50 -12:00 Noon	Quiz time	Dr. Vani Agarwal
10	12:00 -12:05 PM	Online Feedback	Dr. Vani Agarwal
11	12:05 -12:07 PM	Full National Anthem	
12	12:07 12:08 PM	Closure by anchor - End of first Day Program	



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	ITM University, Gwalior			
	Orientati	on Program - Day 2 - A.Y. 20	022-2023	
No.	Time	Activity	Speaker	
1	10:00 -10:03 AM	Introduction to Orientation Program Day 2	The state of the s	
2	10:03 -10:05 AM	Prayer	Video	
3	10:05 -10:15 AM	Address by Pro Vice Chancellor	Prof S. K. Narayankhedkar	
4	10:15 -10:25 AM	Academics in ITM University	Prof. Ranjeet Singh Tomar and Prof. Sonia Johari	
5	10:25 -10:35 AM	Evaluation and code of conduct of Examinations	Prof Dinesh Singh Tomar	
6	10:35 -10:45 AM	Anti Ragging and Code of conduct of University	Prof. Keshav Kansana	
7	10:45 -10:55 AM	Experiences of Alumni		
8	10:55 -11:05 AM	Importance of Training	Ms, Tania Das	
9	11:05 -11:15 AM	Experiences of Alumni		
10	11:15 -11:25 AM	Placement support and activities	Mr. Arpit Singh	
11	11:25 -11:35 AM	Introduction to NCC and NSS	Lt. Dr. Shivom Singh	
12	11:35 –11:50 AM	Motivational Videos - Get what you want, Everyday, Wilma Rudolph and Robin Sharma	Videos	
13	11:50 - 11:55 AM	Quiz time	Dr. Vani Agarwal	
14	11:55 -11:57 AM	Online Feedback	Dr. Vani Agarwal	
15	11:57 -11:59 PM	Full National Anthem .		
16	12 noon	Closure and End of 2nd Day Program		







[IQAC Cell]

Minutes of the Faculty Development Program (FDP) on "Effective teaching and Quality Research: Essential Teacher Attribute" Conducted by IQAC Cell, ITM University Gwalior.

Date: June 20-27, 2023 Venue: Nanaji Deshmukh Seminar Hall, ITMU

Attendees:

- 1. Dr. S.K. Narayankhedkar, Director, IQAC
- 2. Dr. Arun Kumar Yadav, Asst. Director, IQAC
- 3. Dr Sudharani Banappagoudar, Asst. Director, IQAC
- 4. Dr. Ranjeet Singh Tomar, Dean of Academics
- 5. Faculty Members of ITM University Gwalior

Agenda:

- 1. Introduction to the Faculty Development Program
- 2. Integrating Teaching and Research
- 3. Essential Research Skills
- 4. Intellectual Property Rights
- 5. Research Methodology
- 6. Essential Attributes in Effective Teaching
- 7. Statistical Tools
- 8. Interactive Workshops and Demonstrations
- 9. Feedback and Conclusion

Minutes:

The Faculty Development Program on "Effective Teaching and Quality Research: Essential Teacher Attributes" commenced at 02:00PM with a warm welcome from Dr. S.K. Narayankhedkar, Director of IQAC. The program aimed to enhance the teaching and research capabilities of faculty members, focusing on essential attributes for effective teaching and quality research.

Introduction to the Program:

Dr. S.K. Narayankhedkar provided an overview of the program's objectives and emphasized the significance of integrating teaching and research for academic excellence.

Sessions on Integrating Teaching and Research:

The sessions on integrating teaching and research were conducted by Prof. Sonia Johri, Dean Academics who shared insights on aligning research activities with teaching responsibilities. Participants discussed strategies for incorporating research findings into classroom teaching and vice versa.

Essential Research Skills:

Prof. Y. C. Goswami, Dean, School of Sciences led sessions focusing on essential research skills, including literature review, data collection, analysis, and interpretation. Participants gained practical knowledge and techniques essential for conducting quality research.

Intellectual Property Rights:

An expert session on intellectual property rights provided participants with an understanding of patents, copyrights, trademarks, and their significance in academic research. The session highlighted the importance of protecting intellectual property rights and fostering innovation.



Research Methodology:

Sessions on research methodology covered various aspects such as research design, sampling techniques, data collection methods, and data analysis. Participants learned about different research methodologies and their applications in various disciplines.

Essential Attributes in Effective Teaching:

The program included sessions focusing on essential attributes in effective teaching, including classroom management, student engagement, feedback mechanisms, and assessment strategies. Participants explored best practices in teaching and discussed ways to enhance their teaching effectiveness.

Statistical Tools:

Experts conducted sessions on statistical tools commonly used in research, such as SPSS, R, and Excel. Participants received hands-on training and practical demonstrations to improve their proficiency in statistical analysis.

Interactive Workshops and Demonstrations:

The program included interactive workshops and demonstrations wherein participants had the opportunity to apply the skills and knowledge gained during the sessions. Workshops on research proposal writing, data analysis software, and effective teaching techniques were conducted to further reinforce the learning.

Feedback and Conclusion:

The program concluded with a feedback session, wherein participants shared their experiences and suggestions for improvement. Mrs. Trapti Pathak expressed gratitude to all the participants, instructors, and organizers for their active involvement and valuable contributions to the program. He emphasized the importance of continuous professional development for faculty members to excel in teaching and research.

The Faculty Development Program adjourned at 01:00PM June 27, 2023, marking the successful completion of the sessions.

Prepared by:

Dr. Arun Kumar Yadav Assistant Director IQAC, ITM University Gwalior June 27, 2023







7 Days FACULTY DEVELOPMENT PROGRAM ON EFFECTIVE TEACHING AND QUALITY RESEARCH: ESSENTIAL TEACHER ATTRIBUTE

June 20-27, 2023 | 2:00-5:00 PM

Venue: Nanaji Deshmukhseminar Hall, ITMU, Turari Campus

S.No.	Expert's Name	Designation and Address	Торіс	Date
1	Prof.(Dr.) Sonia Johri	Dean, Academics II, ITMU, Gwalior	Integrating Teaching and Research	20-Jun-23
2	Prof.(Dr.)Yogesh Chandra Goswami	Dean, SOS, ITMU, Gwalior	Essential Research Skills	22-Jun-23
3	Prof.(Dr.) Richa Kothari	Dean, Patent & Projects, ITMU, Gwalior	Intellectual Property Rights	23-Jun-23
4	Dr. A. C. Pandey	Scientist 'F' DRDO, Gwalior	Essentials of Bioinformatics	23-Jun-23
5	Prof. (Dr.) K.K. Koul	Professor Emeritus, Jiwaji University, Gwalior	Research Methodology	24-Jun-23
6	Dr. Ranjana Goswami	Associate Professor, SOS, ITMU Gwalior	Essential Attributes in Effective Teaching	26-Jun-23
7	Dr. Chanda Purushwani	Assistant Professor, SOS, ITMU Gwalior	Statistical Tools	27-Jun-23

Convener: Prof.(Dr.) Yogesh Chandra Goswami, Dean, SOS

Coordinator: Mrs. Trapti Pathak, Assistant Professor, SOS, ITMU 7773005061

Registration Link: https://forms.gle/Nc8XXDdgnhnswHsw7

Organised by: School of Sciences, ITM University Gwalior







Invitation

Respected Sir/Madam
It is a matter of great pleasure to invite you for the

FACULTY DEVELOPMENT PROGRAM ON EFFECTIVE TEACHING AND QUALITY RESEARCH: ESSENTIAL TEACHER ATTRIBUTE

June 20, 2023

Time: 2:00 PM

Venue: Nanaji Deshmukhseminar Hall, ITMU, Turari Campus

We would highly appreciate your gracious presence to make the event successful and fruitful.

With best regards **Organising Committee**ITM University Gwalior



[IQAC Cell]

Minutes of the Faculty Development Program (FDP) on "Pedagogy on Effective Teaching and Professional Development" Conducted by IQAC Cell, ITM University Gwalior

Date: June 27-28, 2023 Venue: Madhu Limaye Memorial Seminar Hall

Attendees:

- 1. Dr. S.K. Narayankhedkar, Director, IQAC
- 2. Dr. Arun Kumar Yadav, Asst. Director, IQAC
- 3. Dr Sudharani Banappagoudar, Asst. Director, IQAC
- 4. Dr. Ranjeet Singh Tomar, Dean of Academics
- 5. Faculty Members of ITM University Gwalior

Agenda:

- 1. Introduction to the Faculty Development Program
- 2. Understanding Outcome-Based Education (OBE)
- 3. Pedagogies for Effective Teaching in OBE
- 4. Professional Development Strategies for Faculty
- 5. Interactive Workshops and Demonstrations
- 6. Feedback and Conclusion

Minutes:

The Faculty Development Program on "Pedagogy on Effective Teaching and Professional Development" commenced at 10:30AM with a warm welcome from Dr. S.K. Narayankhedkar, Director of IQAC. The program aimed to enhance the pedagogical skills of faculty members and equip them with strategies to achieve the outcomes of Outcome-Based Education (OBE).

Introduction to the Program:

Dr. S.K. Narayankhedkar provided an overview of the program's objectives and highlighted the importance of aligning teaching practices with the principles of OBE to enhance student learning outcomes.

Understanding Outcome-Based Education (OBE):

A session on OBE was conducted to familiarize participants with its principles, including defining learning outcomes, designing assessments, and aligning teaching methods with learning objectives. Participants gained insights into the benefits of OBE in promoting student-centered learning and fostering critical thinking skills.

Pedagogies for Effective Teaching in OBE:

Sessions on pedagogies for effective teaching in OBE were conducted, wherein faculty members explored innovative teaching methods, active learning strategies, and assessment techniques tailored to meet the learning outcomes. Discussions centered around incorporating experiential learning, project-based learning, and collaborative activities into the curriculum.

Professional Development Strategies for Faculty:

Prof. Shekhar Verma, Dean, IIIT Allahabad led sessions focusing on professional development strategies for faculty members, including continuous learning, research engagement, and participation in workshops and conferences. Participants discussed ways to enhance their teaching effectiveness and advance their careers through professional development opportunities.



Interactive Workshops and Demonstrations:

The program included interactive workshops and demonstrations wherein participants had the opportunity to explore and practice various pedagogical techniques discussed during the sessions. Workshops on designing effective learning objectives, developing assessment rubrics, and implementing active learning strategies were conducted to facilitate hands-on learning experiences.

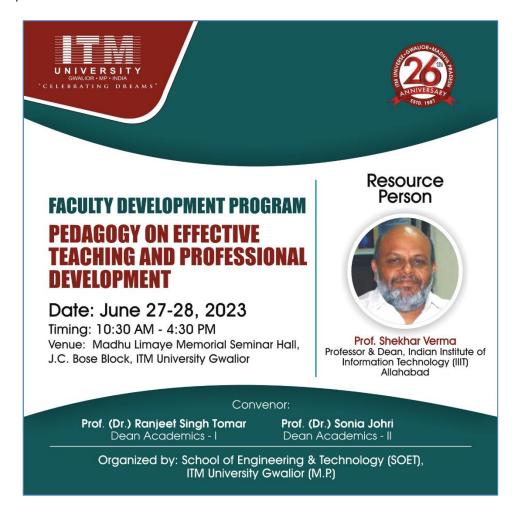
Feedback and Conclusion:

The program concluded with a feedback session, wherein participants shared their experiences and suggestions for improvement. Dr Sudharani Banappagoudar expressed gratitude to all the participants, instructors, and organizers for their active involvement and valuable contributions to the program. He emphasized the importance of continuous professional development for faculty members to excel in teaching and achieve the goals of OBE.

The Faculty Development Program adjourned at 05:00PM June 28, 2023, marking the successful completion of the sessions.

Prepared by:

Dr. Arun Kumar Yadav Assistant Director IQAC, ITM University Gwalior June 30, 2023









Invitation

Respected Sir/Madam
It is a matter of great pleasure to invite you for the

FACULTY DEVELOPMENT PROGRAM

ON

PEDAGOGY ON EFFECTIVE TEACHING AND PROFESSIONAL DEVELOPMENT

June 27, 2023

Timing: 10:30 AM

Venue: Madhu Limaye Memorial Seminar Hall, J.C. Bose Block, ITM University Gwalior

We would highly appreciate your gracious presence to make the event successful and fruitful.

With best regards
Organising Committee
School of Engineering & Technology (SOET)
ITM University Gwalior (M.P.)